



Virtual Online Program **Elementary School** Daily Attendance Policy

Each day, teachers mark attendance for the previous day. For example, attendance taken on Tuesday, December 6th is for the 24 hour period of Monday, December 5th. Attendance taken on Monday is for the previous school day (often the Friday before).

If you receive an attendance call, the student was absent on the previous day.

Students are marked **present** if:

- They attended a live Google Meet OR
- They met with their teacher OR
- They completed at least 1 hour of work in Buzz or Lexia during the 24 hour period.

Students are marked **absent** if:

- They did not attend a live Google Meet OR
- They did not meet with their teacher OR
- They did not complete at least 1 hour of work in Buzz or Lexia during the 24 hour period.

Important to Know:

- It is highly recommended that students attend their class Google Meets every day.
- Completing 1 hour of work in Buzz or Lexia may not be sufficient to make grade level progress. Please consult with your teacher and follow their recommendations.

Questions? Reach out to your teacher or call us at 503-353-1902.

